

Dear Parents and Carers

Office

I am delighted to welcome Helen Clarke to our admin team. Some of you will have met her already, but she is now a permanent member of our team. Helen will work in the office every day until 4.30pm (4pm on a Friday).

Parents@ email

As part of our efforts to streamline the office systems we are removing the parents@ email address. We have too many email addresses and this can lead to messages going unread or not dealt with. There is an automatic redirect already set up but please revert to using the admin email address where possible. Thank you.

Open Morning

On Wednesday 1st February 2017 we have a short open morning in all classes. Each class will be open for you to observe the children learning during the first session. If you would like to join us then you will need to sign in at the Main Reception. Only parents with official visitor badges will be admitted to classrooms.

Houses of Parliament

Our school council had a fantastic trip to the Houses of Parliament. Our twitter account has some great photos. The children found out about the role of MPs and some history of the building. Thank you to our parent helpers; Mrs Jackson, Mr Muir and Mrs White.

DSPs- Designated Senior Persons for Safeguarding

We now have three trained staff for the reporting of safeguarding concerns and another to be trained shortly. They are Miss Sherry, Mr Stanley, Mrs Fowler and Mrs Newman. If you do have any concerns for a child's welfare then any one of us can deal with your concern, however all members of the public can call in a child protection concern on the public number 0300 123 4043. Please do not wait to report a concern to school that should be reported sooner.

Police Visit

We had a very successful visit from the police last week. They provided us with a day of sessions across the school. The children were all given guidance on how to keep themselves safe in a variety of situations. Thanks to Mrs Fowler for arranging this for the children.

After School Club

The CSE after school club is growing in numbers and we are getting positive feedback. Please visit their website on the following link if you would like to find out more information. <https://www.challengesporteducation.co.uk/> Spaces are available.

Log Cabin

Mrs Harrison has been meeting contractors about replacing the flooring in the music cabin. Hopefully this means that the 'smell' will go! Our aim is to have more usable space for pupils and possibly parents that need a meeting place on occasions.

O2 and other trips

The Year 6 trip to the O2 arena is in a couple of weeks, there are several other trips being planned for other classes. Tickets for the O2 are now available to collect as soon as possible from the School Office.

Homework Policy

We are currently reviewing our homework policy. Mr Stanley worked on this with parents and governors less than two years ago so we are not expecting massive changes. If you would like to make any comments about the policy then please email them in to the admin@ address and mark them HOMEWORK POLICY. These will be forwarded to Mr Stanley. I attach a link for the homework section of the school website. Thanks you. <http://cassioburyjm.herts.sch.uk/home-page-keep-blank/curriculum/>

Golden Pupils

Golden pupils this week are:

Year 3 – Aryan S, Riyaan S, Eli R, Millie T, Dee M, Romaan A

Year 4 – Kian C, Oliver A, Branan P, Harvey W, Gaby A, Ella O

Year 5 – Max M, Ethan H-B, Sam S, Matilda S, Joseph M, Mikayla M

Year 6 – Constantine C, Elke A, Chrishan S, Nishant M, Kesi E, Lula S

Special mention:

Lula S, Iqra, Aisha K for helping Mrs Bell

School Council for their behaviour at the Houses of Parliament

Year 6 Athletics Team – The boys team came 1st and the girls team came 2nd

Job Vacancy

We are looking to appoint a reliable and hardworking person to be our Caretaker, to work with our Site Manager, to look after our school. If you would like to find out more information, please contact the school office or visit the Teach in Herts website.

Change of dates – Parents Evening

Please note that the dates for Parents Evening have changed to Monday 20th March and Wednesday 22nd March 2017. More information will be emailed to you prior to the booking system being available to access.

Office Shortage on Tuesday 31st January

On Tuesday 31st January we will only have one member of office staff to deal with the registers and general enquiries. Please only contact the office in an emergency or email admin@cassioburyjm.herts.sch.uk and your email will be checked.



Late pupils and pupil collection during the school day

If a child is late they must have an adult bring them in to school (using the correct pedestrian path) to enter their details on our new computerised system. This is a requirement of the attendance officers. It is the duty of parents to explain why a child is late and not the child.

Also, if your child has an appointment and is due to be picked up during the school day, please ensure you email the School Office. The new computer system also must be used to sign the pupil out and give a reason for doing so.

Holiday Camps

Challenge Sport & Education will be running some holiday camps. To book or for more information, please visit WWW.CHALLENGESPORTEducation.CO.UK or call 0844 693 2220.

Outstanding Dinner Money and Change of Dinner Patterns

Please remember that the school dinner invoices should be paid before the start of each half term. The invoices are sent out via hard copy and accessible on the School Gateway. Please pay promptly.

The school has the right to remove a child from having school meals if payment is not received by the due date.

If your child would like to change their meal pattern from Monday 20th February 2017, please email admin@cassioburyjm.herts.sch.uk stating your child's name and class and the changes required **BY Friday 3rd February 2017.**

Kind regards

Jenny Sherry